

LELAND R. MILLER
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SIGNIFICANT HIGHLIGHTS OF EXPERIENCE:

08/2007 to 05/08 Defender Security, Inc. Full time accounts receivable analyst for National distributor of ADT Security Systems. Processing of receipts and collection of a large volume of invoices each week, check reconciliation, and data entry.

2003 to 2007 - Bee Window Company, (Four Seasons Sunrooms) – Part time Position representing company at traveling exhibits, Home Shows, Sam's Clubs, etc. demonstrating products and securing Appointments for sales presentations.

1999 to 2001 - Midwest Orthodontic Mfg. – Controller and Director- Human Resources. Management of company finances and Personnel activities. Hands on preparation of budgets, strategic Plans, profit/loss, taxes, contract negotiation, financial reporting, payroll, and management of human resources functions.

1994 to 1999 - Field Auditor, Indiana Department of Revenue. Duties include performing tax audits on small to medium sized businesses and often providing advice for improvement of operational and bookkeeping Procedures. Types of businesses included automobile dealers, retail/wholesale organizations, manufacturers, contractors etc.

1987 to 1994 - Lead instructor/Department Head- Accounting, Indiana Business College, Columbus IN. Taught all levels of accounting, finance, and information systems in a two year associate degree programs.

1983 to 1987 - Self employed business financial management consultant. Serviced Several clients in the Midwest. Most were small companies having Financial problems. Developed work out plans, reorganizations, etc.

1970 to 1983 -Manager-Marketing Operations (Controller) of Industrial Marketing Division of 55 employees for Cummins Engine Company. Responsible for day to day management of multi-million dollar budget, and coordination of logistical operations of the division. In addition, performed forecasting, cost analysis, corporate reporting, and dealer/distributor operational analysis.

EDUCATION: -B. S. Management, MBA, Accounting/Finance,
University of Detroit Mercy, Detroit, MI